

The White Haven Borough Council meeting was called to order at 7pm with roll call taken with the following members present: Charlie Best, Tim Janosco, Patty Horn, John Klem, Bob Lamson, Rose Swerdon, Zane Writer, and Mayor Fred Meier. Also, present Chief of Police Thomas Szoke, Borough Manager Linda Szoke, Borough Engineer Don Totino, Borough Attorney Shawn Logson.

President Klem opened the Hearing for the public regarding a zoning ordinance change for allowing certain types of fencing in specified zoning locations. Hearing was advertised in paper and in borough offices, there was no public or written comments for the hearing. With no comments or questions from the public the hearing was closed.

President Klem opened the hearing for an ordinance amendment for the Landlord Tenant inspections of single family dwellings. Hearing was advertised in paper and in borough offices, there was no public comment or written comments for the hearing. With no comments or questions from the public the hearing was closed.

President Klem than asked for the approval of the minutes from the April 24, 2017 meeting and the May 9<sup>th</sup>, 2017 meeting. A motion was made by Best to approve the minutes as presented and seconded by Patty Horn, all in favor, the motion carried.

#### Petitions and complaints

- Girl Scout troop 31646 made a presentation to the Borough Council members asking permission to work on their badge by constructing a handicap accessible picnic table that could be placed in the Lehigh Park Pavilion. A motion was made by Writer and seconded by Janosco to give the girls permission to do this project for our park. All in favor, motion carried. On behalf of all of council, Klem, thanked the girls and wished them good luck on completing their project.

Engineers report is on file – also noted Deep Wood would be at an upcoming MCOg meeting should council members like to attend the meeting. Discussed the roof project. We do need to reappoint the bricks on the front of the building. The second-floor addition sketch is available for review. Look to advertise and bid out for September 2017.

#### Attorneys report

- The request for proposals for engineering services on the Susquehanna Street paving project have been reviewed and scored. Reilly Associates should be awarded the contract. The attorney asked for council to make a motion to execute the agreement with Reilly's and obtain permission from Mark Hurst of the Community Block Grant program. Mark looks over the proposals and the contracts with the engineer. A motion to execute the agreement between the borough and Reilly's was made by Best and seconded by Writer, all in favor the motion carried.

- Attorney requested what council would like to do with the advertised amendment to the zoning ordinance in regards to certain type fences with barbed or similar type wire in specified zoning districts. A motion was made by Lamson to adopt Ordinance 1 of 2017, the motion was seconded by Swerdon, all in favor, motion carried.
- Attorney requested what would council like to do with the advertised amendment to ordinance to require all non-owner occupied single family rental units also comply with an annual inspection. A motion was made by Horn and seconded by Janosco to adopt ordinance 2 of 2017, all in favor, motion carried.
- Attorney also reviewed the requested changes to the employee handbook to require all non-uniform full-time employees to have a yearly physical and if there is a co pay for this visit that the borough would reimburse the employee with the proper documentation. This change would require a resolution. A motion to adopt the policy in the form of resolution 9 of 2017 was made by Janosco and seconded by Best, all in favor, motion carried. There was some discussion about a proper form to be used, it's possible to use the police form to keep everything uniform.
- Councilman Best asked the attorney about the PUC and the railroad crossing. Is there is any way we can begin any pressure. Chief Szoke said he has seen staff out in both crossings taking measuring the area. Borough engineer is going to speak with them further. Also, Chief asked that we look at the end of the side walk on Allegheny street because there is a big drop at the end of the side walk. Have buildings and grounds take a look at it as well.

#### Manager's Report

- Request from the White Haven Fire Department to hold its annual Bazar to include the parade, use the park from set up to clean up and to sell beer during the events for the dates of July 16 to July 25, 2017. A motion was made by Janosco and seconded by Writer to grant permission to the fire department to hold their annual bazar, use the park, sell beer and hold their parade. This is subject to following all PA Liquor control board permits and regulations and providing the borough a copy of the fire companies certificate of insurance. All in favor, motion carried.
- Mr. Wayne Gower as our local EMA coordinator has asked to step down for health reasons. He will give us a chance to find a replacement. Dennison Township Supervisor Sheila Weaver has someone who is interested in the training and taking on the job for our communities. Since we don't know who this person is it was suggested that a meeting be arranged so we can all meet him and talk about some of the expectations of the position. Linda will work on arranging that for the council members.

Code enforcement/zoning/building – reports are on file and listed on agenda

Fire Chief – no present, no report on file

White Haven Ambulance – report on file

#### Mayor/Police Chief Report

- Collected \$210.78 from district court for April

- Police Chief went thru the back-ground checks for hiring the part time officers. Paper work is finishing up and should have them working shortly.
- Police went to the library for Police memorial week.
- Police Chief spoke at the law order symposium meeting at the MCOG it was a very good discussion
- Officers also went to training for operation Night Hawk, this is for DUI training, 50 dui arrest in the county were made over the weekend.
- Discussed was a drug reclaim program for prescription drugs with residents. Chief will explore this as an option further for Council.
- Building safety and security for employees was discussed and their options that can be considered for the building and improving it.

#### Committee

Public Works - Dave is on vacation, report on file

Police/Fire - nothing further

Finance – Best reported on finances from reports on file

Recreation – no meeting

Building and Grounds – windows are ordered for fire house work will start when they come in.

Planning – Standard farms is working on their site and mechanical drawings

Parade Committee – just checking to make sure all is set for police for traffic, also reviewed route and schedule of events.

Water – report on file

Unfinished Business – Lamson received a request for a street light from resident in the ally way behind Berwick street where the truck took the pole down. Linda will notify PPL to see what can be done to bring that light back since the pole has been replaced.

Payment of bills – motion by Best and seconded by Horn to pay bills as presented all in favor, motion carried.

A motion made by Best and seconded by Lamson for the meeting to adjourn at 8:15 pm.

Sincerely,

Linda Szoke  
Borough Secretary