

White Haven Borough Council came to order at 7:00pm with Flag Salute and then roll call. The following members were present for the meeting: Charlie Best, Patty Horn, John Klem, Bob Lamson, Rose Swerdon, Zane Writer. Absent due to work Tim Janosco. Also, present Mayor Fred Meier, Police Chief Thomas Szoke, Borough Manager Linda Szoke, Public Works supervisor Les Saxon, Attorney Sean Lodgson, and Engineer Don Totino.

Minutes that were presented from the June 19, 2017 meeting for approval. A motion was made by Horn to accept minutes as presented and seconded by Swerdon, all in favor, motion carried.

President Klem then introduced our new Public Works Supervisor Les Saxon. Patty Horn and Bob Lamson mentioned what a great job Les did for the Congressman visit last Friday. On behalf of all members, Thank you Les for a great job.

Engineer Report – report on file.

- Borough roof invoice was questioned about the removal of the rubber roof. It includes a change order for over \$7000.00. This does include the additional siding on the rear of the building. We can pay the bill just not add on to the contract for the ripping of the rubber roof. The question is the removal of the rubber roof was to be part of the contract as council understood it and then the additional would be for any plywood that had to be replaced on the roof that was rotted after removing the rubber roof. Don Totino is going to look at the documents for clarifications. Don is recommending we pay the first invoice \$65,000.00 that is owed before the additional items.
- The LSA second floor addition bid documents are going to be ready to advertise for bidding at the September meeting. Like a motion to let Reilly's Associates to advertise September for bids and award on October meeting. Linda requested that council review those documents before they go out to bid to be sure we are not missing anything. We will have a meeting at the September meeting at 6pm prior to regular council meeting.
- TAP grant street scape. Linda and Don have been looking at the sidewalks on Main Street, this include paving, sidewalks, curbing, trees, electric. This grant has a requirement that the borough pay just the engineering. This is typically 10-12% versus 30%. This will run the work from Main/Berwick all the way down to Susquehanna and then Susquehanna to Towanda to the Library so it would connect to Main Street. This also includes storm water. Trees every 40 spaces with power sources. Also helps is that the trail is on Main Street. We do need to meet with the County and Penn Dot. Also discussed a possible Bike lane on the street. Engineering fees would be about \$100,000. We could take the money out of our fund and pay it back each year. We can also look at having UGI and Aqua PA may help if they have any work they want to do as well. Then also we could look at CBG money as well depending on what is available. Also asked was if we could do gas lighting since we have the availability on Main Street. This also includes sidewalks on both sides of the street. A motion was made by Writer and

seconded by Best to apply for the TAP grant for the Main Street improvements. All in favor motion carried.

Attorney report

- Update on the railroad crossing and the next option was to go to the PUC with a formal hearing. A motion was made by Writer and seconded by Best to have Attorney file the necessary documents for a formal hearing at the PUC for the railroad crossings. All in favor, motion carried.
- For Main Street property closing we are still waiting on the legal description of the property. Bob Lamson will assist attorney to get that piece completed for closing.
- CBG money, documents are here for approval and signatures, first is the agreement that we follow all their guidelines for bidding and auditing project. It also has a standard of conduct form and for John Klem to sign documents on the boroughs behalf. Also, a certification from Lawyer is also required and Attorney will sign this one. A motion by Best and seconded by Horn to sign all the documents and authorize John Klem to be the authorized signee for the block grant funds, all in favor, motion carried.
- Update on Code Violation for Keil property, our officer cannot serve. We have to use their constables. It would be worth looking into serving at the magisterial district in Lehigh Valley and see if that judge would allow a PO BOX service. Going to look further into it.
- Appointing a new EMA coordinator – first we need to accept Wayne Gowers resignation. The borough does have a letter from him. A motion was made by Lamson and seconded by Writer to accept Wayne Gowers resignation from EMA coordinator with regret, all in favor motion carried.
- Appoint Chris Zweibel as the new EMA coordinator, motion by Best and seconded by Horn to appoint Chris to the position of EMA Coordinator, all in favor, motion carried. Attorney will bring resolution to the next meeting for the position

Managers' Report

- Request from White Haven Fire Company 1 to hold a catfish derby at Linesville Park on August 12 and 13, with camping, food service and beer. This will be a fundraiser for them. A motion was made by Lamson to approve the event with required insurance provided, seconded by Swerdon, all in favor, motion carried.
- Reviewed Congressman Barletta's visit with rest of council and discussions about project in the borough.
- Spoke about Rev3 Race coming thru the borough on 8/13/17
- Insurance Company is asking about a policy for reduction in work force. We do not have such a policy. Council suggested to let George Wood know that we would prefer not to pursue this.
- Borough insurances for renewal were presented, a motion by Janosco and seconded by Zane to approve the insurance thru Switch Insurance.

Tax Collector – reports on file

Code Enforcement/Zoning/ Building permits – reports on file, discussed transfer taxes that sold

Fire Chief – report on file

Ambulance – report on file, Sue Brook was present and reviewed the fundraisers coming up. Also, still in need of a new stretcher for the one rig.

Mayor/Police Report - reviewed upcoming National Night out on August 1 at Lehigh Park

Committee Reports

1. Public works – nothing further
2. Finance – bills paid with \$32,000 still in good shape
3. Recreation – nothing
4. Building and Grounds – fire house windows are in. The buddha pump that the borough owns can we get rid of it? Looking for a place for an office for Les. The motor might be able to be sold. Per attorney we would need a value to sell it. The pump the fire company would like to use to display at the new building. Also, fire company can they open drains with the public works crew? Per John Klem, in the past we do have to worry about the old pipes and they breaking.
5. Planning – no meeting, just waiting on final plans for addition from Standard Farms
6. Water - \$9944.50 sold and collected 1,988,900 gallons

Seminars and workshops – Lamson and Writer would like to register for the fall PSAB conference for Saturday, October 15, 2017

Bills presented for approval, with no questions, motion to pay them by Best and seconded by Writer, all in favor, motion carried.

Motion to adjourn meeting by Best and second by Lamson at 8:15pm

Respectfully Submitted,

Linda Szoke
Borough Secretary