

White Haven Borough Council meeting was called to order at 7 pm by President John Klem. Roll call was taken and the following members were present: Charlie Best, Julie Fallon, John Klem, Bob Lamson, Zane Writer, and John Zugarek. Absent: Harvey Morrison and Mayor Fred Meier. Also present for the meeting were Borough Manager Linda Szoke, Police Chief Joanna Jinks, and Attorney Sean Logsdon.

Minutes for December 18, 2023, and January 2, 2024 meetings were presented for approval. A motion was made by Best and seconded by Writer to approve minutes as presented. All in favor, the motion carried

Public Comments on Agenda Items - none tonight

Engineer's Report – no report this month

- Barry Isett is coming to February meeting to give an update on the Main Street Design project

Attorney's Report – report on file

- Requested a motion to purchase land on Towanda Street from Valerie Love for \$7,800.00 and allow the Borough Manager to sign and execute all documents with the attorney. A motion was made by Writer and seconded by Fallon. Roll call vote: Best-yes, Fallon-yes, Klem-yes, Lamson-abstain, Writer-yes, and Zugarek-yes. Lamson abstained. All in favor, the motion carried.

Manager's Report –

- Borough Manager requested the adoption of Resolution 4 of 2024 for the destruction of 2016 records. List of all files included in the resolution as required by the state records retention policy. A motion was made by Lamson and seconded by Zugarek to adopt resolution 4 of 2024. All in favor, the motion carried
- Borough Manager stated that in light of all the construction that is about to occur on Main St, it may be a good idea to look into the cost of having a video recording of all the infrastructure and street conditions prior to the start of this work. This would provide documentation on current conditions in case of any issues that arise during the construction period. The Borough Manager said she would double check but that cost should be able to come from the liquid fuels budget.
- President Klem wanted to say that the event at Linesville, which the Borough Manager did a lot of work to organize, was wonderful. He said everyone did a great job.
- Borough Manager announced she is working on an electronic recycling event. She stated that the company we would use will also do a discounted paper shredding for the borough if we hold another event with them. We can do a shredding event for the public but the grant limits the borough to how much they can shred during a community event. It would be best if we did our own shredding with the company for the borough as we have over a dozen boxes. We are looking at something in the spring for the electronics recycling. It would probably be done here at the borough building in the parking lot. There will still be some fees. We can look at fees and the grant closer when we have more information to see if we can cover any of those fees.

Tax Collector

- Current taxes collected for the month of December 2023, \$24,109.19
- Turned over \$24,099.85 to Elite Revenue for collection.
- Local Realty Transfer Tax for December 2023, \$2,657.76
- Delinquent taxes for December 2023, \$1,676.03

Code Enforcement / Zoning / Building – report on file

Fire Chief – report on file

White Haven Ambulance – report on file

Mayor / Police Chief / Police Committee Report – report on file

Public Works / Public Works Committee – report on file

- The Street Department just had an issue with one of the plows. They were able to get it fixed quickly but being down to one truck during a storm would be an issue. Both plows are currently up and running but Street Supervisor Joe had asked the Borough Manager about looking into a used plow to be used if one of the plows goes down again. In that scenario, the bad plow could be removed and the backup plow could be hooked up so a truck would not be down. The Borough Manager agreed a backup plow was not a bad idea and told Joe to see what he can find.
- Ordered a hundred ton of salt which should be in soon.

Committee Reports

- **Building and Grounds** –
- **Strategic planning group** –
- **Finance** – Councilman Best verified with the borough manager that we transferred about \$60,000. Linda explained we took an advance, we took money out of our investment fund, to hold us over until the tax money comes in. When the tax money comes in, we pay back our investment fund. This keeps us from going to a bank for a loan.
- **Planning** –
- **Parade Committee** –
- **Water** –
- **200th Birthday** –

Correspondence / Unfinished Business - none

Seminars & Workshops – none

Payment of Bills – The bills were presented for payment, a motion was made by Best to approve the bills and seconded by Lamson, all in favor, motion carried.

Public Comment on Non-Agenda Items – none tonight

A motion was made to adjourn at 7:25pm by Zugarek and seconded by Lamson. All in favor, the motion carried.

Respectfully submitted,

Holly Potance

Holly Potance
Assistant Borough Secretary