

White Haven Borough Council meeting was called to order at 7:03pm by President John Klem. Roll call was taken, and the following were present: Charlie Best, Julie Fallon, John Klem, Bob Lamson, Zane Writer, and John Zugarek. Absent: Harvey Morrison and Mayor Fred Meier. Also in attendance: Attorney Karpowich, Borough Manager Linda Szoke, OIC Rich Mocofofan, and Sean Reynolds from Public Works.

**Minutes** – Minutes from the August 26<sup>th</sup> and September 11<sup>th</sup> Special meeting were presented. A motion was made by Lamson and seconded by Zugarek to approve the minutes. All in favor, the motion carried.

**Public comment on agenda items** – none tonight

**Engineer Report** – on file

- Borough Manager Szoke stated that Brian, the Engineer that has been working on the Street Scape, will be working with her to do the state LSA Grant which is due at the end of November. He is also working on the Penn DOT Multimodal Grant and is willing to do the Main Street Matters Grant for the Main Street funding. The Multimodal Grant does have a 30% match which is about \$300,000. Szoke stated we need the other grants to come in to make up to the match so we are applying to anything and everything where it applies.

**Attorney's Report** –

- Attorney Karpowich started by saying he believes the façade ordinance is in final form. A motion was made by Zugarek and seconded by Fallon to advertise a public hearing to update the façade ordinance at the November Council Meeting. All in favor, the motion carried.
- Attorney Karpowich reminded everyone the public hearing for the rezoning of property in Woodhaven has been advertised for next month's Council Meeting.

**Manager's Report** –

- The Borough Manager stated the Blueprint Community Committee and the Chamber worked on making application for a \$10,000 anchor grant. This allows them to hire someone part time to start keeping track of grants and strategies to assist the chair. They are asking the borough to enter a mutual understanding agreement to use Assistant Borough Secretary Holly Potance to work 20 hours a week. They would pay for her out of the grant by the borough paying her and then billing for those services to the chamber.

The chamber would then reimburse the borough. There would also be an agreement with Holly letting her know that if those hours calculated with the borough hours go over 40 it is not considered overtime because those 20-25 hours a week are not a borough condition. The \$10,000 grant opens in October and closes out in May. The proposed wage is \$17 per hour until that money is exhausted. At that time, they can apply for a second round of funding for another six months. A motion was made by Zugarek and seconded by Writer to enter into a mutual agreement with the chamber for staffing and payroll. All in favor, the motion carried.

- The Borough Manager stated we have received notice that there is a tax appeal for a very small parcel of land the White Haven Fire Department has still been paying taxes on. All other land they own is tax exempt.
- Resolution 14 of 2024 is to support an LSA application for a new ambulance for the White Haven Ambulance Association. A motion was made by Lamson and seconded by Fallon to support Resolution 14 or 2024. Roll call vote – Best – yes, Fallon – yes, Klem – yes, Lamson – yes, Morrison – absent, Writer – yes, Zugarek – yes. All in favor, the motion carried.
- The Blueprint Community received a grant through Penn State Cooperative for \$4,000 to work with a master gardener to plant in and around the caboose. They need a letter of approval which would state that the borough is seeking ownership or lease of said property and that we would assist in maintaining the land in that area. Aqua would also need to send a letter that they support the project. A motion was made by Zugarek and seconded by Writer to draft a letter of support for the garden at the caboose. All in favor, the motion carried.

**Tax Collector –**

- Current taxes collected for August \$4,378.08
- Local Realty Transfer Tax for August \$563.50
- Delinquent taxes for July \$2,722.32

**Building, zoning, Code enforcement –** Report on file

**Fire Department –** report on file

**Ambulance –** report on file

**Mayor / Police Chief / Police Committee Report –** report on file

- Councilman Lamson announced we have a prospective new hire, Danilo Garcia. He is an experienced officer and the only thing we are waiting on is his weapons qualification. A motion was made by Lamson and seconded by Zugarek to hire Danilo Garcia as a part time officer. President Klem congratulated him and welcomed him to the department.

**Public Works / Public Works Committee –**

- Mileage – F550 29,948 Pick-up truck 50,663
- Councilman Writer states everything is going well. They have been doing patching work and are getting ready for leaves soon.

**Committee Reports –**

- **Building and Grounds –**
- **Blueprint planning group –**
  - Councilman Zugarek stated they received the welcome sign grant.
- **Finance –**
- **Planning –** no meetings
- **Parade Committee –** no meetings
- **Water –** report on file

**Correspondence / Unfinished Business –**

**Seminars & Workshops –** none

**Payment of bills –**

- A motion was made by Best and seconded by Writer to pay the bills. All in favor, the motion carried.

**Public Comment on non-agenda items –**

- Officer Danilo Garcia was issued the oath of office by President John Klem.

**Adjournment** - A motion was made to adjourn at 7:30 pm by Zugarek and seconded by Writer. All in favor, the motion carried.

Respectfully submitted,

*Holly Potance*

Holly Potance  
Assistant Borough Secretary