Borough Council Meeting Minutes

Date: September 28, 2026

Call to Order and Roll Call

The meeting was called to order at 7pm by Pro Temp Bob Lamson. The following members were present: Bob Lamson, Tom Szoke, Zane Writer, Julie Fallon (participating remotely), John Zugarek. Also present: Mayor Tim Janosco, Police Chief Ganz, Borough Manager Linda Szoke, Attorney Sean Logsdon and Road Master Sean Reynolds. Absent: John Klem

Approval of Previous Minutes

Council reviewed the previously distributed minutes for the August 24, 2026 and September 11, 2026 meetings. Motion by Charlie Best seconded by Zane Writer, to approve the minutes as presented. The motion carried with no opposition recorded.

Public Comment

No public comment was presented.

Engineer and Project Updates

Chemung Street: Council discussed the previously awarded construction contract and preconstruction coordination, with work expected to begin shortly. Powerhouse Road: The agreement had already been approved; remaining signatures were required, with Charlie Best authorized to sign in John Klem's absence. No new vote was indicated.

Solicitors Report

Aqua Pennsylvania requested an easement across Borough property for a water-main replacement project. The proposed documents included a permanent easement, a temporary construction easement, future service-line rights, and broad access provisions. The submitted map appeared to include private property not owned by the Borough. The solicitor recommended against approving the easement as submitted, pending confirmation of the actual property boundaries and negotiation of narrower rights. The solicitor and Borough Manager were to coordinate with Aqua and return a revised document to Council.

Attorney discussed uncertainty regarding the legal status of skill-game machines and the Borough's related ordinance and collection provisions. Further legal developments were anticipated; no action was recorded.

Attorney also asked for a brief executive session after tonight's meeting to discuss potential legal issues.

Tax Collector and Code Enforcement

August tax collections reported: real estate taxes, $1,977.46; real estate transfer taxes, $833.00; delinquent taxes, $10,401.24. Code enforcement reports were on file.

.

Street Commissioner / Borough Garage

Pothole patching was reported on by Sean Reynolds. Council reviewed two contractor proposals for remaining garage improvements. Members noted differing scopes, particularly personnel doors, overhead garage doors already contracted to F&L Doors, concrete work, drainage, and possible footings. Staff were asked to obtain comparable scopes and consult the engineer, Dominic, before further consideration. No contractor award was recorded.

Police, Mayor and Police Committee

Speed markings near the dam had been painted. Police recruitment remains difficult. A part-time officer expressed interest in full-time employment; the committee discussed staffing, scheduling, compensation competition, and possible intermunicipal alternatives. Additional discussion with the Mayor and Police Chief was anticipated. No personnel action was recorded.

Fire Department and Ambulance

The Fire Department report was on file, noting four calls in August. The White Haven Ambulance report was also on file.

Finance — Certificate of Deposit

Council discussed a First Keystone certificate of deposit valued at $108,814.44. Motion by Charlie Best, seconded by Tom Szoke, to renew/roll over the CD for another six months, conditioned on verification that the current interest rate would continue. The rate was discussed as approximately 4%. Motion carried with no opposition recorded.

Recreation

The Borough was awaiting a DCNR grant decision for Lehigh Park. An outside baseball organization expressed interest in improving and using the first field at Linesville Park, potentially contributing labor and equipment while seeking outside funding for materials. A Recreation Board meeting was to be arranged to explore field use, drainage, maintenance, and possible grant support.

Planning Commission

A Planning Commission meeting was announced for the following Tuesday, October 6, at 6:00 p.m. to discuss Sheila Weaver's proposed development, with the engineer expected to attend. Prior plans were to be circulated. Updated planning submissions may be necessary because older documents had not been filed with the county.

Water Report

A water-related payment of $11,080.30 was reported for August.

Consent Agenda — Active Transportation Plan

Council considered engaging the engineering firm Benesch to prepare the Borough Active Transportation Plan for $30,000, equal to the grant amount. A motion by John Zugarek and

.

second were made by Zane Writer. The consent agenda was approved without recorded opposition.

Approval of Monthly Bills

The monthly bills totaled approximately $385,000. Council was advised that two large payments, $253,497 and $60,152, were grant pass-through expenses associated with White Haven Library construction, paid to Richard Angelo Construction and the library architect. A motion by Zane, seconded by John Zagurek, to approve payment of the bills. The motion carried with no opposition recorded.

Other Business and Adjournment

No additional substantive non-agenda business was present to council. A motion to adjourn was made by Charlie Best at 7:35 pm and seconded by John Zugarek.

Respectfully Submitted,

Linda Szoke
Borough Manager

.